

HASTINGS VOLUNTARY ACTION

Payroll Services



A professional, efficient and friendly service for the **Voluntary & Community Sector in East Sussex** offering a professional solution to meeting **PAYE** obligations including the reporting of **Real Time Information (RTI) to HMRC** plus support with your **Workplace Pensions (Auto Enrolment)** responsibilities

CONTACT US

☎ 01424 444010

✉ payroll@hastingsvoluntaryaction.org.uk

📍 Hastings Voluntary Action Jackson Hall,
Portland Place Hastings, TN34 1QN

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HOW MUCH WILL IT COST?



MONTHLY PRICES

- Per month (or other payroll period) **£17.50 plus £2 per worker.**
- 1 worker – £19.50 per period
- 4 workers – £25.50 per period
- 10 workers – £37.50 per period

There is no additional charge for year end procedures including production of P60s

NEW EMPLOYEES

A charge of **£10** is levied each time that you take on a new staff member, towards the cost of setting the individual up in the system, assessing and advising them of their rights in term of the pensions legislation and, where necessary, enrolling them into the pension scheme.

Note – this charge does not apply to staff in post when you first join the HVA Payroll Service.

PAYROLL@HASTINGSVOLUNTARYACTION.ORG.UK
01424 444010